

NABURN PARISH COUNCIL

Chairman: Laurie Gunson

Notice is hereby given that the next meeting of Naburn Parish Council will be held **VIA ZOOM VIDEO CONFERENCE** on Monday 9th November, 2020 at 7:30 pm.
Meeting ID 325 377 3705, Password 396838.

Due to covid-19 Parish Council activities are restricted, the meeting will not take place as usual in the Reading Room.

- Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.
- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 5 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Recording meetings. You may take photographs, film and audio-record the proceedings at Council and Committee meetings whilst they are open to the public. The recording has to be conducted under the direction of the Chair of the meeting and follow our protocol on audio and visual recording and photography at council meetings. Anyone wishing to record must let the Chair of the meeting know prior to, or at the start of the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. If you will be speaking at a meeting, for example to ask a question or present a petition, you will have the right not to be recorded. You will need to tell the Chair of the meeting that you do not want to be recorded.

AGENDA

1. Apologies. To receive apologies for absence from members and to consider the reasons for absence.

2. Identify confidential items. To identify any items for discussion which may require the exclusion of the press and public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Confidential matters are normally only :- (1) personal information about Councillors or employees, (2) contracts and tenders, (3) legal proceedings and (4) the early stages of any dispute.

3. Interests. To receive any declarations of personal and/or disclosable pecuniary interests from members on items to be discussed at this meeting.

4. Minutes. To consider the minutes of the Parish Council meeting of 5th October, 2020 for approval.

5. Finance

5.19. To consider the spend of £24.79 for stamps, envelopes and an engraved plaque for the retirement gift for J.Balding.

5.20. To consider the purchase of daffodil bulbs (approx £40) for the village flower bed at the base of the flag pole.

5.21. To consider the spend of £40-£60 to have the moles on the football pitch professionally trapped. The cost depends on how many are trapped.

5.22. To consider the settlement of £13.68 to Opus Energy for electricity at the Reading Room.

5.23. To consider the settlement of £22.61 to Business Stream for water supply to the Reading Room.

5.24. Current bank balance - £16,707.13

6. Planning

6.4 For information:- Planning application 20/01414/FUL - 5, River View, Front Street, Naburn - 2 storey and single storey rear extension - APPROVED.

7. Flooding (none)

8. Highways

8.2. To consider requesting from City of York Highways that double yellow lines be painted on the west side of Front Street from the driveway of Norwin to the driveway of Shelloch House to prevent the street being blocked at times for buses, HGVs and emergency vehicles.

9. Community areas and buildings

9.4. To consider the repair of the play equipment and its ongoing inspection (and emptying of litter bins) now that Cllr Lewis has resigned.

9.5. To consider the future of the bus shelter at Crockey Hill.

9.6. To consider the purchase and erection of a Christmas tree.

10. Communication (none)

11. Miscellaneous

11.9. To consider the adoption of a revised Code of Conduct regarding voting. As you are aware, we have at times used a signed ballot method to vote on decisions when Councillors have felt that a show of hands may be difficult - mainly on planning matters when both the applicant and/or an objector is present. Our present Standing Orders state that "unless standing orders provide otherwise, voting shall be by a show of hands".

Our Standing Orders of 2014, which were based on the 2013 NALC requirements, stated that "unless standing orders provide otherwise, voting on a question shall be by a show of hands, or if at least two members so request, by signed ballot". I would like to change our present Standing Orders to reflect what our 2014 Standing Orders stated, so that we can continue using the signed ballot method when we feel it appropriate.

Just for clarity, the signed ballot means a piece of paper will be passed round on which each of us will express our decision and sign against it creating a record which will be held of who voted for what but during the actual meeting, there will not be a show of hands.

11.10. Future meeting dates:- 11th January, 2021, 8th March, 2021, 10th May, 2021 - AGM

12. Outstanding action items (none)

13. For Information items

13.8. To receive the resignation of Cllr J. Lewis.

14. Public participation

Items for consideration at the next meeting

Closure of meeting and date of next meeting